



2025

JUNIOR PHILIPPINE GOLF TOUR (JPGT)

MEMBERS' HANDBOOK

Organized by:



Sponsored by:



MESSAGE FROM THE CHAIRMAN

WELCOME TO THE WORLD OF JUNIOR PHILIPPINE GOLF TOUR!

Dear Junior PGT Competitor,

Congratulations on becoming a member of the JPGT.

It is important that you understand the work and commitment involved to earn such a coveted membership.

This Handbook is designed to help you achieve an understanding of the Tour's policies and procedures relative to issues you will encounter throughout the 2025 season. As a competitor of this Tour, you are responsible for knowing the content of this Handbook. We wish you the best of luck this season.

Sincerely,

A handwritten signature in black ink, consisting of several overlapping, sweeping strokes that form the name Enrique K. Razon Jr.

Enrique K. Razon Jr.
Chairman

ADMINISTRATION

Maximum field size 90 players

- Ages 7-10 years old (Boys and Girls)
- Ages 11-14 years old (Boys and Girls)
- Ages 15-18 years old (Boys and Girls)

PGTI reserves the right to change the number of field size. The committee will decide on a certain number of players for the tournament to proceed.

ENTRY FEE

Open to all junior golfers between the ages of 7 to 18.

Entry fee: PhP500

All entry fees are payable through online payment in the Players Portal or PayMonggo (Gcash, Banks, Credit card, Maya and GrabPay) only. No cash payments.

To further protect the Tour and the Membership, the Tour, at its own discretion, may refuse a player membership or entrance to tournaments.

REGISTRATION AND WITHDRAWAL

Online registration for each tournament will be available. Tournament Administrators will send the link to invited players.

Please take note of the deadline stated on the website.

A Player is only considered registered for an event upon receipt of the full entry fee before the deadline. A confirmation of receipt, if requested, will be sent to the Player. Official Receipt will be issued by the Tournament Administrator at the tournament venue.

Entry fee is **non-refundable** and **non-transferable**. (*see Withdrawal Policy and Deadlines*)

WITHDRAWAL POLICY AND DEADLINES

A Player who will withdraw in the tournament must inform the Tournament Administrators.

If a Player withdraws because of sickness or injury, a Medical Doctor's note (on doctor's stationery) stating you are physically unable to compete in any golf competition must be sent or emailed within 24 hours to be eligible for a refund (no exceptions).

If a Player withdraws within two (2) days prior to the tournament without providing a valid reason, a penalty will be imposed.

Any Player who withdraws from a JPGT event due to a medical reason and then participates in another event at the same time will invalidate his medical withdrawal notice and therefore will forfeit 100% of his entry fee.

- If a Player withdraws from a tournament (injury, sickness, etc.), he will not be allowed to use the practice facilities during the event week.
- If a Player walks off the golf course and does not notify any member of the Tournament Committee, the Player may be suspended from playing in the next tournament.

Refunds of entry fee, less any administration and bank fees, will be remitted by the Tour Office by PayMongo (same channel of payment) within 20 days from the conclusion of play of the event/s withdrawn from.

For any questions concerning the withdrawal policy and guidelines, please contact Tournament Administrator.

NO SHOW

If a Player registers for an event but fails to show up for their tee time and has failed to withdraw, he / she will be considered a No Show and will be penalized. *(Please refer to 'Penalties' section)*

TOUR SUSPENSION REGULATIONS

Any Player currently under suspension for violating any of the Tour's rules and regulation will not be eligible to compete in any JPGT Tournament until the suspension has been lifted.

MEDIA COMMENTS/PUBLIC ATTACKS

The favorable public reputation of the JPGT, its sponsors, its affiliated tournaments and co-sponsored events is a valuable asset and creates tangible and intangible benefits for the JPGT and all Tour members. Therefore, it is the obligation of the Members to refrain from comments that attack or disparage the JPGT, tournament sponsors, tournament venues, volunteers and fellow competitors. Legitimate disagreements with the aforementioned must be handled with Tour officials privately. Any such public attack, including comments on social media, will be viewed as conduct unbecoming of a junior golfer, which is a finable offense and will not be appealable. This includes all forms of social media.

COMPLAINTS

Any Player who wishes to lodge any complaint shall write to the Tournament Committee. The JPGT Players' Administration shall log the date and time such complaint was received and shall inform the Tournament Committee. The Committee shall convene and communicate its decision within two weeks after the complaint has been lodged.

ONLINE TOURNAMENT MESSAGE BOARD

The Player message board will be via WhatsApp. The Tournament Committee will place all announcements pertinent to all Players here, as well as schedules of events for upcoming tournaments.

PLAYER ATTIRE

The JPGT is proud of its image and its players. Proper attire by Players at the host course will only contribute to this image and is always required at the host course. Players shall present a neat appearance in both clothing and personal grooming. The Tournament Committee and Tournament Directors shall interpret this regulation.

Jeans, shorts (unless committee authorized), flip-flops, sandals, or slippers (unless committee-authorized) and T – shirts are not allowed.

Ask the tournament administrator when in doubt on committee-authorized attire.

Any player not adhering to these guidelines will be asked to leave or correct the violation before participating.

DISCIPLINE

Conduct of behavior of a golfer.

Any Player and / or Parents/Guardians that shall be deemed guilty of “conduct unbecoming of a golfer” while participating in JPGT activities, shall be subject to penalty for any of the following violations:

- Club throwing / club breaking
- Bullying / rudeness
- Profanity; racist / sexist remarks
- Littering
- Damage to course and / or property
- Failure to properly rake a bunker
- Gambling
- Any attire not deemed appropriate per Player Attire guidelines
- Violation of Golf Cart Regulation or Golf Cart Etiquette (i.e. parking on slopes or greens / tees or not returning carts)
- Other conduct deemed unbecoming of a junior golfer by the Tournament Committee
- Public attacks, including social media (which may not be appealed)

Players who observe or notice the conduct of behavior of a golfer by a fellow competitor, not necessarily within his grouping, should report the action to a Tournament Official. If the official can verify the action through other witnesses, penalties may be imposed without tour officials seeing the action.

NOTE:

If any discipline problem or action is deemed extremely offensive or has caused irreparable harm to the JPGT, its staff, host course/s, and / or Players, the individual/s involved can and will be removed from the competition and will be banned from the JPGT indefinitely.

SPECTATOR POLICY

Spectating is a privilege on the JPGT Tour. If permitted by the host venue, spectators will be allowed and must abide the spectator guidelines below:

- Spectators may **NOT** communicate (speak or hand signals) or give advice to any player during the competition.
- Spectators may give necessary items (food, drink, or medicine) to players. These items may only be given after the completion of a hole and must not interrupt play.
- Spectators should always wear the proper attire.
- All spectators **must** stay behind ropes and in the cart path only.
- Spectators are **NOT** to get involved in scoring matters (including rulings).
****Abuse of this privilege will not be tolerated, and the player will be subject to penalty.*

Any misconduct or unbecoming behavior by the Junior Golfer or their parent/guardian may get penalized or may result in the immediate disqualification of the player from the event.

PENALTIES

- 1st offense: Player will receive a warning letter.
- 2nd offense: Player will not be allowed to participate in the next event. 100% of the entry fee will be forfeited.
- 3rd offense: Player will be suspended. 100% of the entry fee will be forfeited.

A Player may appeal a disciplinary action taken by the Tournament Committee. Such appeals shall be in writing and may include defenses of mitigating circumstances, including written statements of witnesses. It must be received by the Tournament Committee within two (2) days after the notice of such disciplinary action is given to the Player.

Appeals will be reviewed by at least two members of the Tournament Committee.

OFFICIAL TIME

The Tournament Committee will establish the official time based on “TimeandDate.com”.

The clocks on the starting tees are the “Official Time.” Inaccurate time on any other clock is not an excuse for being late to your tee time. The responsibility of being ready to play at the appointed time lies solely with the individual Player.

COMPETITION INFORMATION STARTING TIMES

Starting times will be posted at the following locations:

- Player Information Board (WhatsApp)
- Tournament Office
- Host Hotel
- JPGT Website

Starting times will be available on the day prior to the next round. Players are encouraged to be at the starting hole at least **10 minutes** before tee off time.

PACE OF PLAY (RULE 5.6)

In the absence of mitigating circumstances, a group is liable to be timed if it is in excess of the time allowed, and in the case of second or subsequent groups, Out of Position. From the commencement of timing, if any Player exceeds 50 seconds on a “first to play approach shot (including Par 3 tee shot), chip or putt”, or 40 seconds if it is a tee shot or “second or third to play shot”, he is deemed to have had a “bad time”.

The time allowed will be determined by the Tournament Director and will be published on the official notice board. The first group and any group after a starter’s gap will be “out of position” if, at any time during the round, the group’s cumulative time exceeds the time allowed for the number of holes completed. Any following group will be “Out of Position” if it is more than the starting interval behind the group in front and has exceeded the time allowed for the number of holes completed.

A Player whose group is timed will have a bad time carried forward in the round even if the group subsequently back in position or within time.

Penalty for Breach of Pace of Play Policy - Stroke Play and Match Play:

- One (1) bad time - Verbal warning from the referee
- One (1) bad time – one (1) stroke penalty
- Three (3) bad times – two (2) strokes penalty or loss of hole in Match Play
- Four (4) bad times - Disqualification

NOTE:

- Players will be advised that they are being timed.
- Timings will be taken from the moment it is deemed by the Referee that it's the player's turn to play.
- In some circumstances, an individual player or two players within a group of three, may be timed rather than the entire group.

*Appeals for Pace of Play - Any appeal for a pace of play penalty must be referred to the Tour Director immediately upon completion of the Player in question's round. The Tour Director's decision shall be final.

SUSPENSION AND DELAYS

When sufficient daylight remains, and the length of a delay warrants, Players will be given a minimum of 15 minutes after a delay or suspension to warm-up and resume their position on the golf course. In some situations, preparation time may be reduced or negated by the Tournament Committee.

SAFETY PROTOCOLS

Players are obliged to strictly follow PGTI's health and safety protocols. Protocols may change in coordination with GAB and IATF guidelines. Players are expected to comply with basic mandatory requirements set by DOH. PGTI will not be held liable for any wrong information, whether unintentionally or not and hereby reserves the right to hold any person/s liable under any applicable law for any untruthful or wrong information provided herein.

If a player proven to disobey protocols, he / she will be withdrawn from the competition, and it can lead to indefinite suspension from the tour.

LIVE SCORING RECORDERS

Players must cooperate when asked for details of their scores by the live scoring recorders on course. Please submit your performance analysis card upon submission of the score card.

Scorecards must be submitted by the players only.

TIES

In the event of a tie for the first place, the players tying shall as soon as possible after the announcement of the tie, participate in a play-off, hole by hole, until the winner is decided.

The play-off holes will be decided by the Tournament Director on the final day and will be posted on the information board.

If a play-off is not possible due to bad weather or darkness, ties will be settled by countback, as stated below.

All other ties will be settled by comparing the players' 18-hole scores, followed by the last 9 (10-18) holes, last 6 (13-18) and last 3 (16-18). If the tie still exists, countback from hole 18 and finally, coin toss.

MOBILE TELEPHONES

Players / parents are expected to have a valid / active mobile number with WhatsApp account for proper communication for announcements and schedules.

Use of mobile telephones during the tournament will only be allowed for the purpose of calling an Official Referee on duty.

GOLF CARTS

Only players in 7-10 age division and their caddies are allowed to ride the golf carts.

Players are not allowed to drive, only club caddies are allowed to drive the golf carts. For strict compliance.

Spectator golf carts will not be allowed unless approved by the Tournament Committee. Golf carts will be on personal account.

PLAYERS' SATISFACTION REVIEW

A review of the tour operations or tournament handling, golf course, facilities, and recommended hotel, etc. shall be conducted every quarter. PGTI shall randomly ask Players to fill out an assessment form. Players may also ask for this form at any time from the Tour Players' Administration.

DIVISIONS – JPGT

- Girls 7-10 years old division
- Boys 7-10 years old division
- Girls 11-14 years old division
- Boys 11-14 years old division
- Girls 15-18 years old division
- Boys 15-18 years old division

NOTE:

Age will be based on the year 2025.

JPGT STAFF DIRECTORY

Narlene A. Soriano
Executive Director
Pilipinas Golf Tournaments Inc.

Ma. Socorro S. Ventosa
General Manager
Pilipinas Golf Tournaments Inc.

Mohamed Shariz bin Mohamed Sarwar
Business Manager
Pilipinas Golf Tournaments Inc.

Jhiue Ann C. Estrada
pilipinasgolftournamentsinc@gmail.com
Operations Manager
Pilipinas Golf Tournaments Inc.

Sheila Mae L. Salvania
smsalvania.pgti@gmail.com
Assistant Tournament Administrator
Pilipinas Golf Tournaments Inc.

Events Captain, Inc.
Tournament Operations

TOURNAMENT COMMITTEE

The Tournament Committee is responsible for all the Rules.

Composition of this Committee:
PGTI Executive Director
PGTI General Manager
Tournament Operations Director
Tournament Director / Rules Director

JPGT reserves the right to evaluate and modify the JPGT members' Handbook, policies, player requirements and tournament scheduling. The Tour's and Players' best interests will be considered before modifications of any kind is made. Players will be notified of any changes by the Tournament Committee.